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**Research Guide Class Request Form**

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| **Your Information** | | **Name** |  | | |
| **School** |  | | |
| **ID Number** |  | | |
| **Contact information** | **(e-mail)**  **(Cellular phone)** | | |
| **Other attendees**  **(Name, ID Number)** | \*If you want to have a class with your coworkers, please write your coworker’s information. | | |
| **Advisor** | \*If you are a member of a lab or research group, please write your advisor’s name. | | |
| **Research field** |  | | |
| **Class Information** | | **What do you want to learn?** | * Introduction to academic materials with Research Guide * How to search articles * Others ( ) | | |
| **Appointment date/time** | (First choice)  (Second choice) | | |
| **Place** | \*If you want to have a class at a specific place, please write it here. | | |
| * **Librarians Contact Information** | | | | | |
| **School** | | | **Librarian** | **Office phone** | **e-Mail** |
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| **Urban and Environmental Engineering** | | | Kim, Dong-hee (김동희) | 217-1410 | smilehee@unist.ac.kr |