



# Similarity Checker 'Turn it in' Guide

**(Instructor)**

(Mar. 2024)

## <Contents>

1. [Create an account as an instructor](#)
2. [Change user types](#)
3. [Self-Checking: Quick Submit](#)
  - [Submitting](#)
  - [Similarity report](#)
  - [Exclude small sources](#)
  - [Filters and settings](#)
4. [Creating a class](#)
  - [Creating a paper assignment](#)
  - [Enrolling students](#)
  - [Making s submission](#)
  - [Similarity report](#)

# Turn it in ?

- [www.turnitin.com](http://www.turnitin.com)
- Turn it in is a **similarity checking program** to **check originality** of students' works and **prevent plagiarism**.
- It **compares** papers against Internet pages, subscription repository of periodicals, journals, publications and repository of previously submitted papers.
- Related information and guides  
: UNIST Library → Research Supports  
→ [Plagiarism Checking \(Turn it in\)](#)

The first of these, Hong Kong Martial Arts Living Archive (HKMALA), was instigated in 2012 and is an ongoing research collaboration between the International Guoshu Association, City University of Hong Kong, and the Laboratory for Experimental Museology (eM+) at EPFL, and has resulted in seven international exhibitions, including *Kung Fu Motion* at EPFL's ArtLab (2018)<sup>1</sup> and the Immigration Museum Melbourne in 2017, and *300 Years of Hakka Kung Fu* (2016)<sup>2</sup> at the Heritage Museum and CityU Gallery, Hong Kong, China. The archiving project responds to the decline of Southern Chinese Kung Fu in mainland China, where a significant portion of traditional martial arts have already vanished. Hong Kong remains a vibrant center for elite practitioners and is home to some of the most prominent martial artists in the world; however rapid urban development, population growth, cultural transformation and the aging of the masters are endangering these practices.

HKMALA brings together historical materials with creative visualizations derived from advanced documentation processes, including motion capture, motion-over-time analytics, 3D reconstruction, and panoramic video (Figures 1 and 2). These archival materials are re-interpreted and re-performed through the mediums of augmented virtual reality and interactive media art, such as *Kung Fu Visualization*<sup>3</sup> (2016). As a panoptic virtual reality environment, the Re-ACTOR system shows the intricate dynamics of the kung fu master's reenacted performances via serial 3D motion-captures from six different points of view, with an interactive control panel that allows visitors to select six different visualization styles that elucidate the underlying dynamics of the master's movements (Figures 3 and 4).

The HKMALA 'living archive' also uses new immersive and interactive display paradigms to perpetuate the performance of past masters for future generations. The *Kung Fu Weapons Archive*<sup>4</sup> (2016) is a linear navigator that provides a sliding panorama of Hakka Kung Fu weapons and training tools, as well as interactively located video demonstrations of their use by Kung Fu masters. Whenever the viewer slides the screen over one particular object, it triggers a short video clip showing the Kung Fu master's handling of that respective weapon or training tool (Figure 5). With these new approaches HKMALA creates practical strategies for encoding, retrieving, and reenacting

일치 개요		
<b>28%</b>		
1개(총 1개 중) 일치		
1	kungfumotion.live 인터넷 소스	7% >
2	www.tandfonline.com 인터넷 소스	4% >
3	scholars.cityu.edu.hk 인터넷 소스	3% >
4	University of Hong Kon... 학생 보고서	2% >
5	link.springer.com 인터넷 소스	1% >
6	Sarah Kenderdine, Jeffr... 출판물	1% >
7	Dan Richardson, Clara ... 출판물	1% >
8	sarahkenderdine.info 인터넷 소스	1% >

✂ Turn it in Instructor quick start guide (Eng)  
: [Instructor quick start guide \(turnitin.com\)](#)

# 1. Create an account as an instructor

## Contact the library to create an account as an instructor

- Contact Info.: Kwon, Yulee (ext.1405, kyl7539@unist.ac.kr)

### ※ Differences between instructor and student account

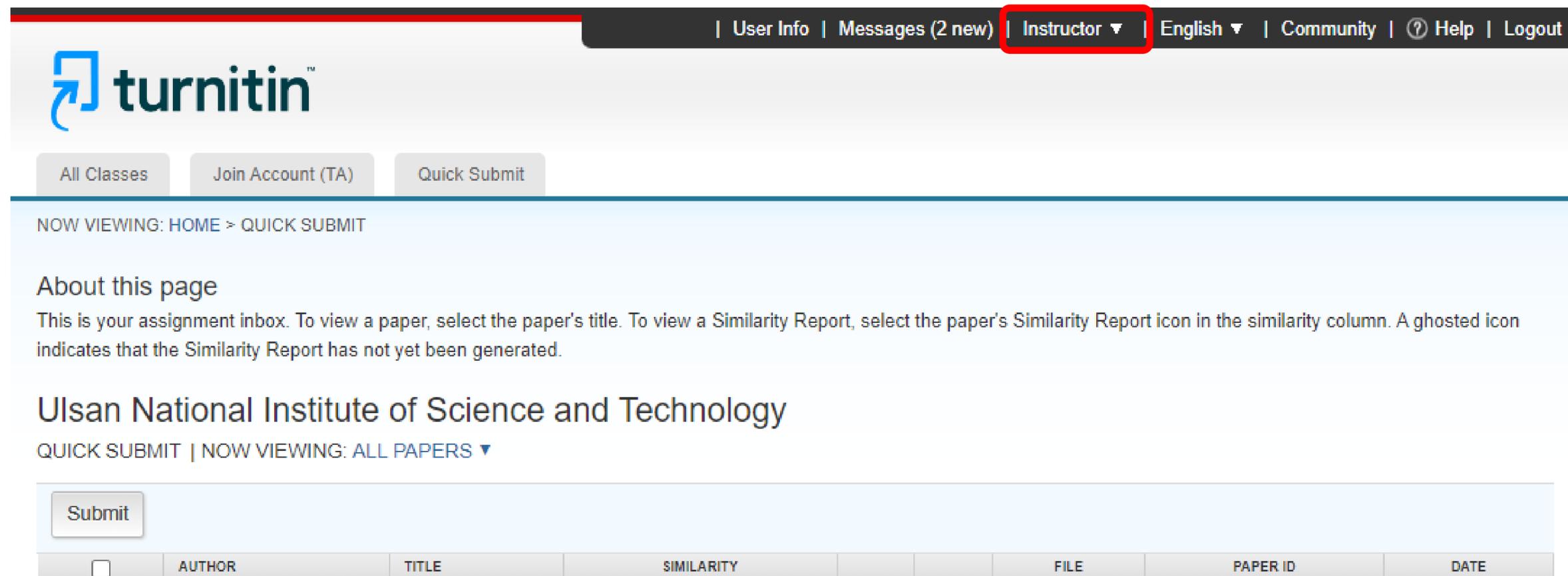
	Features	To create an account	Eligible members
<b>Instructor account</b>	<ul style="list-style-type: none"> <li>Self-checking similarity index with 'Quick Submit': Easy to use</li> <li>AI Indicator is available</li> <li>Available to create classes and assignments to check students' documents</li> </ul>	Created by the administrator	Faculty, Staff, Researcher
Student account	Available to check the similarity index only from the Self-Check class created by the library.	Create an account directly by entering the class ID and class enrollment key available on the library website.	Student

## 2. Change user types on the Turn it in: Instructor

A single user profile can access multiple roles on any Turn it in account, including instructor and student functions.

To access the instructor or student homepage, you will need to change the user type in the top right-hand corner of the web page.

- ① Turn it in ([www.turnitin.com](http://www.turnitin.com)) → Login → (Top right corner) Instructor



The screenshot shows the Turnitin Instructor interface. At the top, a dark navigation bar contains links for 'User Info', 'Messages (2 new)', 'Instructor' (highlighted with a red box), 'English', 'Community', 'Help', and 'Logout'. Below this is the Turnitin logo and three buttons: 'All Classes', 'Join Account (TA)', and 'Quick Submit'. The main content area shows 'NOW VIEWING: HOME > QUICK SUBMIT' and a section titled 'About this page' with instructions on viewing papers and similarity reports. Below this is the 'Ulsan National Institute of Science and Technology' logo and a 'Submit' button. At the bottom, a table header is visible with columns for 'AUTHOR', 'TITLE', 'SIMILARITY', 'FILE', 'PAPER ID', and 'DATE'.

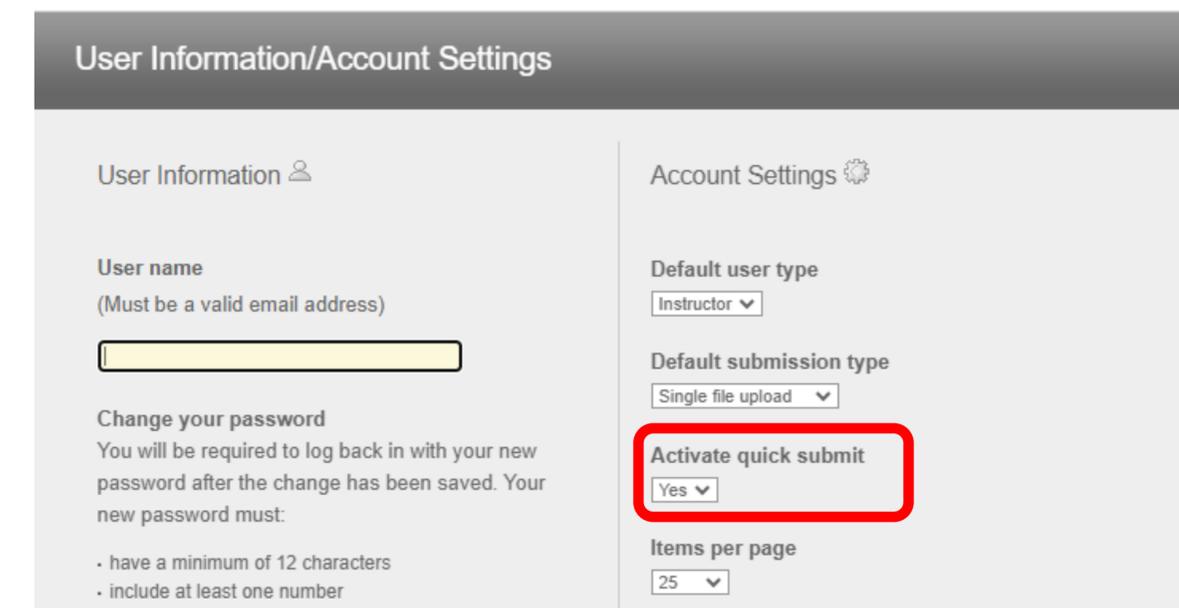
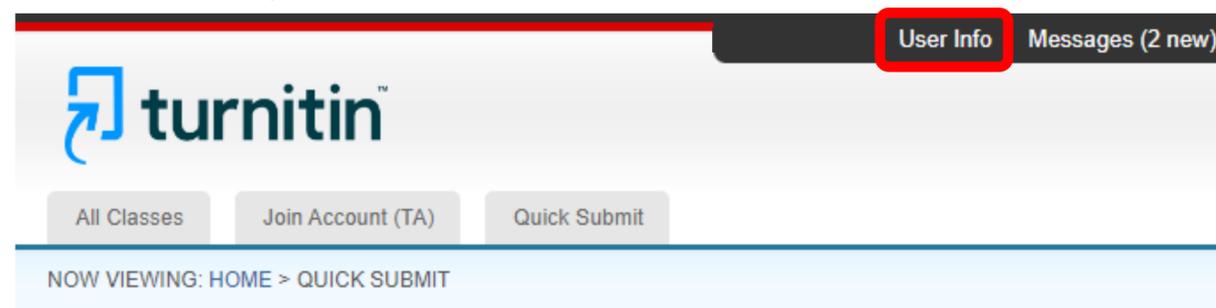
## 3. Self-Checking: Activating Quick Submit

### Quick Submit

- It allows instructors to submit papers and receive Similarity Reports without creating a class or an assignment.
- Easy to 1) select the databases that the submitted paper will be checked against and 2) choose which repository you'd like the papers to be stored in.
- Max. 50 submissions are available per day.

### Activating Quick Submit

- ① Log In as an Instructor → Select “User Info”
- ② **Activate quick submit: Yes**



## 3. Self-Checking: Submitting via quick submit

### Self-checking via “Quick Submit”

- ① Log In as an instructor → Quick Submit → Submit
- ② Select the databases and repository (Customize search)

turnitin™

All Classes Join Account (TA) Quick Submit

NOW VIEWING: HOME > QUICK SUBMIT

About this page  
This is your assignment inbox. To view a paper, select the paper's title. To view a Similarity Report, select the paper's title. To view a Similarity Report, select the paper's title. To view a Similarity Report, select the paper's title.

Ulsan National Institute of Science and Technology

QUICK SUBMIT | NOW VIEWING: ALL PAPERS ▾

Submit

<input type="checkbox"/>	AUTHOR	TITLE	SIMILARITY
--------------------------	--------	-------	------------

### Customize Your Search

To customize your search targets, select the databases you would like to include when comparing papers submitted to this assignment. Click submit to add the assignment to your class homepage.

Search the internet

Includes the current content of relevant internet sources, and also contains content no longer available on the live internet that we have stored in our proprietary database.

Search student papers

Includes papers submitted to Turnitin. This database contains millions of documents.

Search periodicals, journals, & publications

Includes content contained within licensed commercial databases; includes many popular periodicals, publications, and academic journals.

Search the Ulsan National Institute of Science and Technology

Includes all papers submitted to the Ulsan National Institute of Science and Technology.

Submit papers to: ?

no repository ▾

Submit

✘ If you would like future papers to not match against the file you will upload, choose “No Repository”.

# 3. Self-Checking: Quick Submit

## ③ Submission

- Methods
  - 1) Single File Upload
  - 2) Multiple File Upload
  - 3) Cut & Paste Upload
  - 4) Zip File Upload
- File requirements(Type): Microsoft Word, Excel, PowerPoint, WordPerfect, PostScript, PDF, HTML, RTF, OpenOffice (ODT), Hangul (HWP), Google Docs, and plain text
- Single File Upload  
: is less than 100 MB and 800 pages

## ④ Accessing Similarity Reports

- Once a submission is completed, Similarity Report icons will appear for a submission after the report has generated.

Submit						
<input type="checkbox"/>	AUTHOR	TITLE	SIMILARITY	FILE	PAPER ID	DATE
<input type="checkbox"/>	Library Unist	Similarity Checking	6%		2314034585	07-Mar-2024

# 3. Self-Checking: Similarity Report

feedback studio Library Unist Similarity Chec... /0 Open menu

**Match Overview**  
**6%**

1 "DNA and RNA", Adoles... 5%  
Publication

2 C. Wolfrum, A. Josten... 2%  
Publication

Similarity score, matches, sources Refining the report

Download the report

AI Indicator 100%

Download  
 ↓ Current View  
 ↓ Digital Receipt  
 ↓ Originally Submitted File

Page: 1 of 2 Word Count: 505 Text-Only Report High Resolution On

- **Similarity score(%)**: a percentage of a paper’s content that matched to Turn it in’s databases; it is not an assessment of whether the paper includes plagiarized material.
- **Download the Report: Download → Current View**

Originality Check

ORIGINALITY REPORT

**39%** SIMILARITY INDEX

14% INTERNET SOURCES

29% PUBLICATIONS

5% STUDENT PAPERS

PRIMARY SOURCES

1 Wei Tang, Xuesong Yin, Sujin Kang, Zhongxin Chen et al. "Lithium Silicide Surface Enrichment: A Solution to Lithium Metal Battery", Advanced Materials, 2018 Publication 21%

2 www.sciencedaily.com Internet Source 9%

# 3. Self-Checking: Exclude small sources

The screenshot shows the 'feedback studio' interface with an 'Originality Check' window. On the left, a document snippet is visible with a green callout bubble: '① Similarity layer - All Sources'. On the right, a table titled 'All Sources' lists various sources and their similarity percentages. An orange callout bubble points to the 'Exclude Sources' button at the bottom of the table: '② Exclude Sources'.

Source	Similarity
Wei Tang, Xuesong Yin,...	25%
www.sciencedaily.com	9%
nanoscalereslett.sprin...	5%
www.healio.com	5%
www.e-sciencecentral...	5%
www.mdpi.com	5%
www.flow3d.com	5%
www.ajronline.org	5%
www.eudoxuspress.com	5%
archive.org	5%
www.esahq.org	5%
www.toxicology.org	5%
...	5%

- ① Similarity report → Similarity layer → All Sources
- ② Click "Exclude Sources"
- ③ Select sources → Exclude
- ④ A new similarity report will be generated

This screenshot shows the 'All Sources' table with a blue callout bubble: '③ Select source → Exclude' pointing to the checkbox next to the top source. Below the table, a red button labeled 'Exclude (1)' is highlighted with a blue box.

This screenshot shows the 'Match Overview' window. A large red '18%' is displayed in a white box. Below it, a black callout bubble contains the text: '④ Generating new score'. The window shows a list of matches with their respective similarity percentages.

# 3. Self-Checking: Filters & Settings

feedback studio | Originality Check | /0 | 1 of 1

**Filters and Settings**

Filters

- Exclude Quotes
- Exclude Bibliography
- Exclude sources that are less than:
  - words
  - 3 %
  - Don't exclude by size

Optional Settings

- Multi-Color Highlighting

Apply Changes | New Report

Page: 1 of 2 | Word Count: 425 | Text-only Report | High Resolution On

① Similarity layer - Filters & Settings

- ① Result → Similarity layer → **Filters & Settings**
- ② Select options → **Apply Changes**

**Filters and Settings**

Filters

- Exclude Quotes
- Exclude Bibliography
- Exclude sources that are less than:
  - words
  - 3 %
  - Don't exclude by size

Optional Settings

- Multi-Color Highlighting

Apply Changes | New Report

② Exclude Sources

**Match Overview**

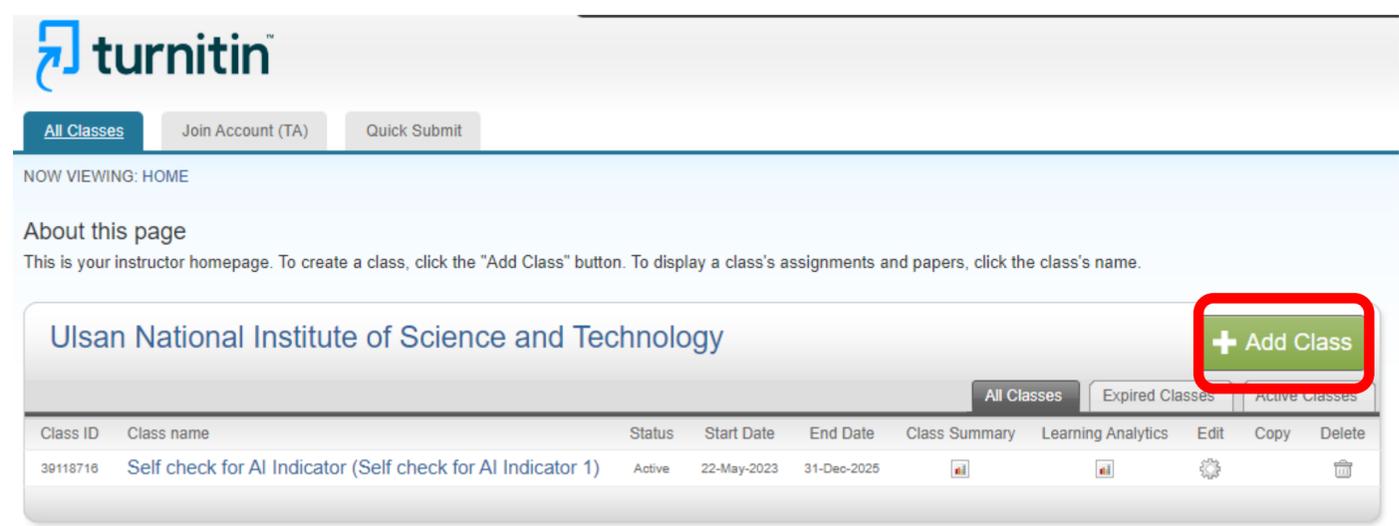
39%

1	Wei Tang, Xuesong Yin,...	21%	Publication
2	www.sciencedaily.com	9%	Internet Source
3	nanoscalereslett.sprin...	5%	Internet Source
4	Jialiing Lang, Longhao...	3%	Publication

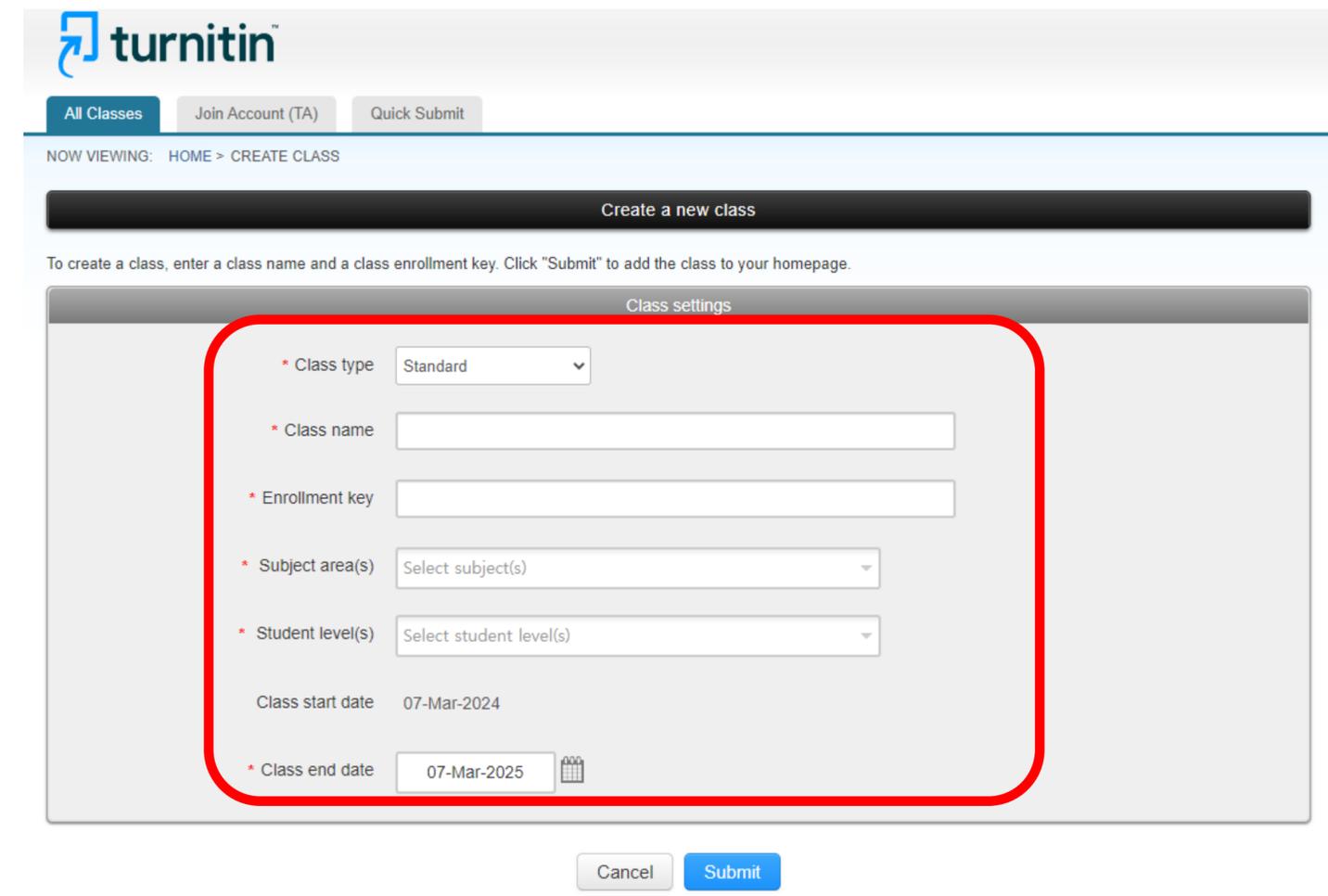
# 4. Creating a class: to organize students and student submissions

Instructors can check for similarities as well as grade and provide feedback in a class.

① Turn it in → 'Add Class' → Class settings → Submit

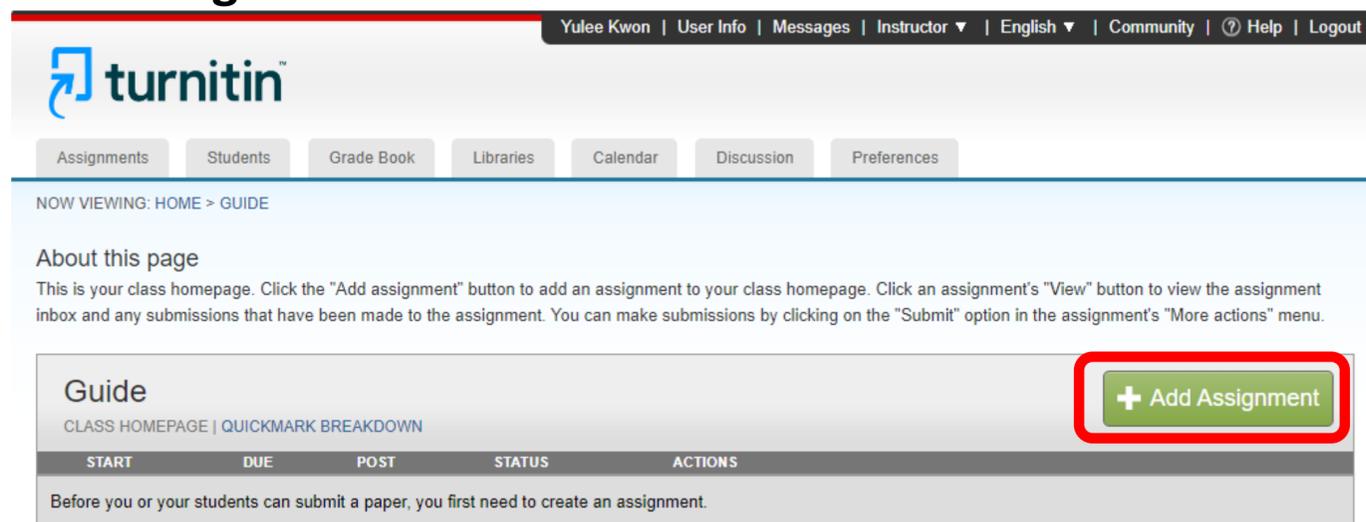


- Class type: Standard
- Class name
- Enrollment key
- Subject area
- Student level
- Class end date



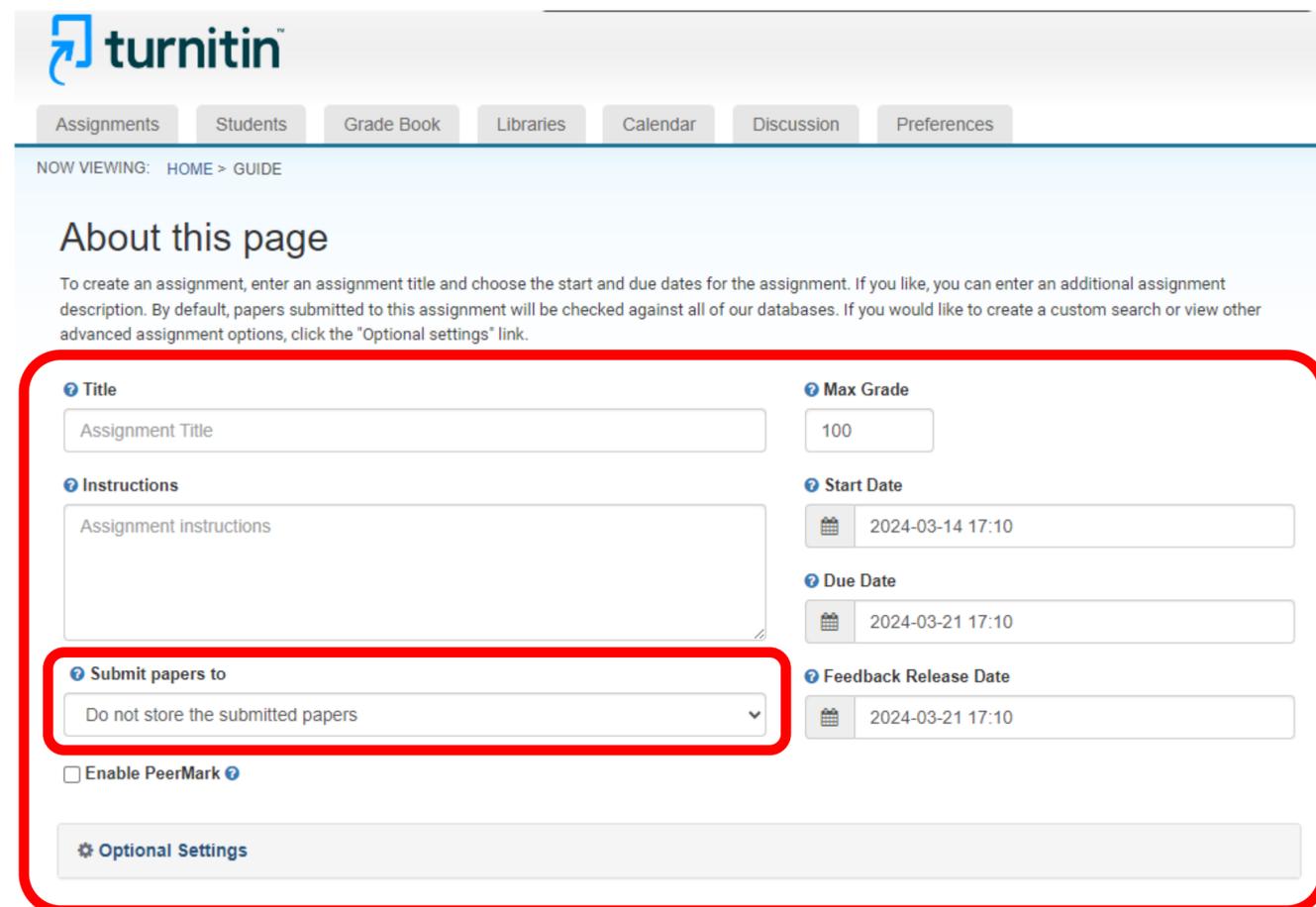
## 4. Class – Creating a paper assignment

- ① Turn it in → Class → **'Add Assignment'** → Select Paper Assignment



The screenshot shows the Turnitin interface for a class. At the top, there is a navigation bar with the Turnitin logo and user information (Yulee Kwon). Below this is a menu with options: Assignments, Students, Grade Book, Libraries, Calendar, Discussion, and Preferences. The main content area is titled 'NOW VIEWING: HOME > GUIDE'. Under 'About this page', there is a description of the class homepage. Below that is a 'Guide' section with a table header: START, DUE, POST, STATUS, ACTIONS. A green button with a plus sign and the text '+ Add Assignment' is highlighted with a red box.

- Submit papers to:
  - 1) **Standard paper repository**: Turnitin will store these submissions to the Turnitin repository allowing them to be compared against by students from other institutions.
  - 2) **Institution paper repository (Do not use this option)**: Submissions will be stored in a repository private to UNIST. Only submissions made within UNIST can be compared to the papers in this repository.
  - 3) **Do not store the submitted papers**: Submissions will not be stored to any repository. These papers will not be used for any similarity comparison.



The screenshot shows the 'Add Assignment' form in the Turnitin interface. The form is titled 'About this page' and contains several fields:
 

- Title**: Assignment Title
- Max Grade**: 100
- Instructions**: Assignment instructions
- Start Date**: 2024-03-14 17:10
- Due Date**: 2024-03-21 17:10
- Feedback Release Date**: 2024-03-21 17:10
- Submit papers to**: A dropdown menu with the selected option 'Do not store the submitted papers' highlighted by a red box.
- Enable PeerMark
- Optional Settings**: A link to expand additional options.

## 4. Class - Creating a paper assignment (2) **Advanced assignment settings**

### ② New Assignment → 'Optional settings'

#### [Similarity Report]

- **Generate Similarity Reports for student submission**
  - 1) Generate reports immediately
  - 2) **Generate reports immediately (students can resubmit until due date)**
  - 3) Generate reports on due date
- Exclude bibliographic materials
- Exclude quote materials
- Exclude small sources
- **Compare against**
  - [Student paper repository](#): works previously submitted in classes and assignments on Turnitin.
  - [Institution paper repository](#): a private repository of student papers unique to UNIST
  - [Current and archived internet](#): a repository of archived and live publicly available internet pages containing billions of pages of existing content and tens of thousands of new pages added daily.
  - [Periodicals, journals and publications](#): third party periodical, journal, and publication content including many major professional journals, periodicals, and business publications.

#### Similarity Report

- Generate Similarity Reports for student submission

Generate reports immediately (students can resubmit until due date): A: ▾

- Allow students to view Similarity Reports ⓘ
- Exclude bibliographic materials ⓘ
- Exclude quoted materials ⓘ
- Exclude small sources ⓘ

#### Small match exclusion type

- Words  Percentage

#### Set source exclusion threshold

6 Words

#### Compare against

- Student paper repository
- Institution student paper repository
- Current and archived web site content
- Periodicals, journals and publications

#### Exclude assignment template

Upload or create a template of text to be automatically excluded from the Similarity Report.

[Upload Template](#)

[Create Custom Template](#)

**Note:** Once a submission has been made to the assignment, templates can no longer be added or edited.

[Template Requirements](#) ▲

## 4. Class – Enrolling students

### ① Class → 'Students' → Add Student/Upload Student List

Yulee Kwon | User Info | Messages | Instructor ▼ | English ▼ | Community | ? Help | Logout

turnitin

Assignments **Students** Grade Book Libraries Calendar Discussion Preferences

NOW VIEWING: HOME > UNIST CLASS > STUDENTS

**About this page**  
The student list shows the students enrolled in your class. To add a student, click the add student link. If you would like to send an email to your class, click the email all students link. Click a student's name to view his or her submissions.

**Students**

Add Student Upload Student List Email All Students

Enrolled	Student name	User ID	Email address	Drop
<p><b>Welcome!</b> Currently, there are no students enrolled in this class. We recommend you have your students enroll themselves, using the class ID and class enrollment key you created. If you prefer, you can also enroll students in your class manually. To enroll your first student, click <a href="#">here</a>. To add additional students, click "add student" above.</p>				

- When an instructor registers students in a class, students can submit their papers to the enrolled class and assignment. The instructor can check the similarity of assignments and provide feedback.  
(※ UNIST faculty members can use Turnitin function through the BlackBoard system.)

### Enroll a Student

To enroll a student, enter a first name, last name, and an email address and click submit.

If the student already has a Turnitin user profile, they will be notified and enrolled in your class immediately. If they do not have a profile, we will create one and send them an email notification with a temporary password.

#### Add student to

Class name: Ulsan National Institute of Science and Technology, UNIST  
Class

First name

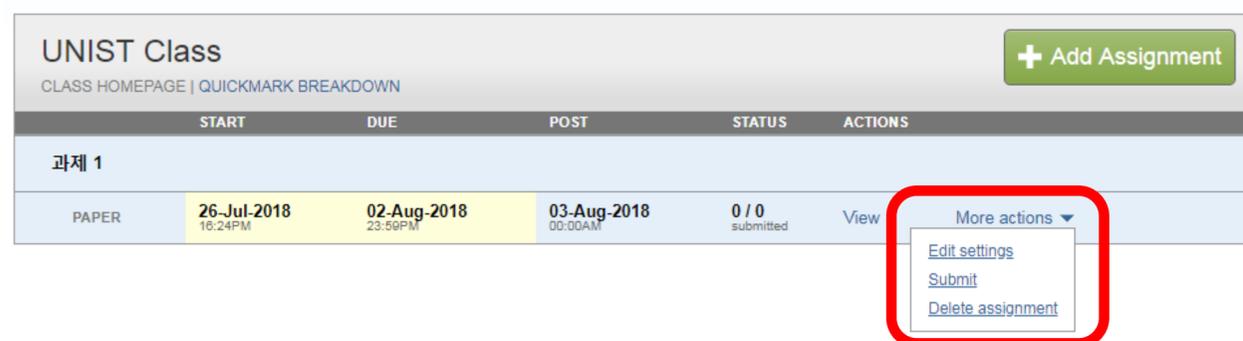
Last name

Email (User name)

Submit

## 4. Class – Making a submission

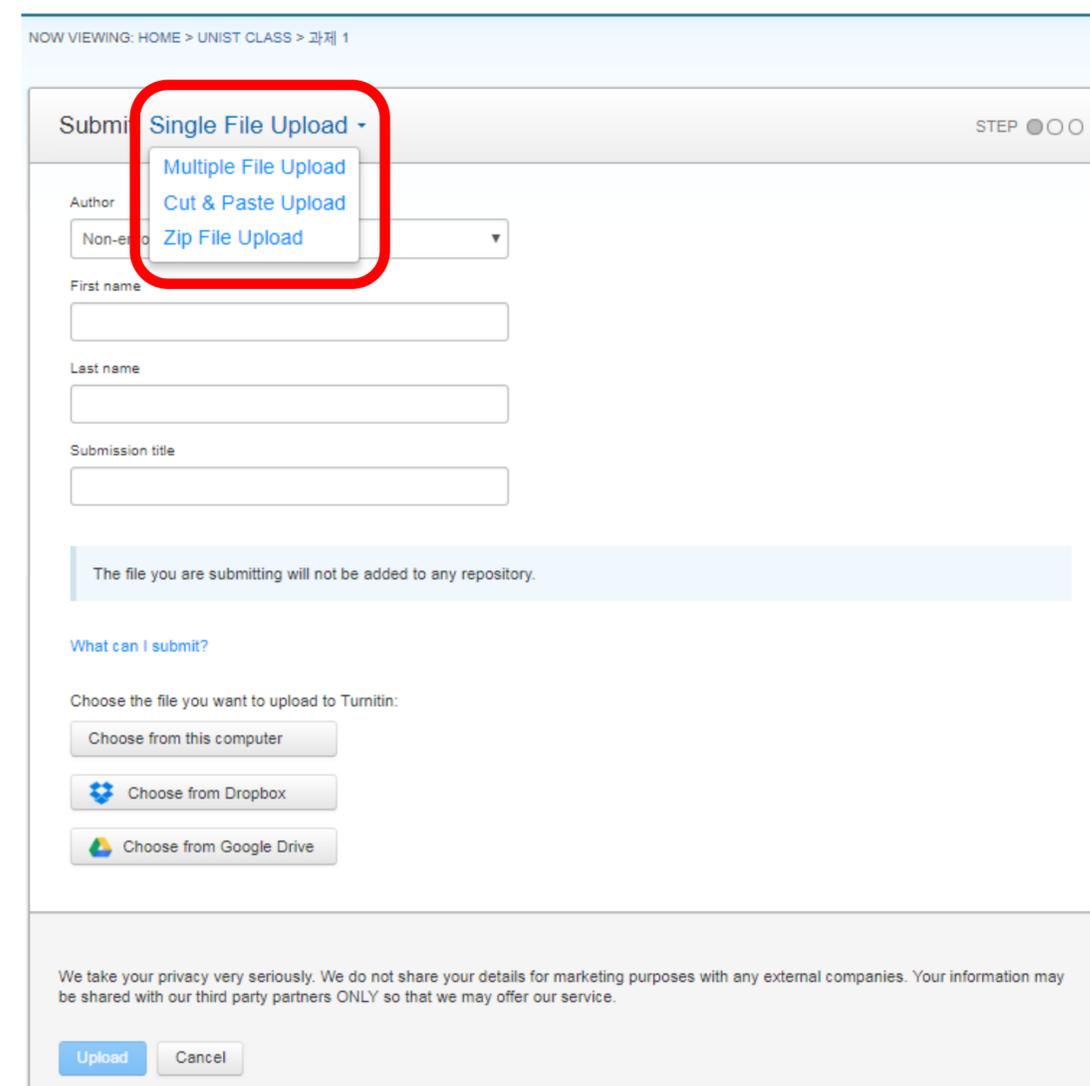
① Class → Assignment → More actions → **Submit**



UNIST Class						+ Add Assignment
CLASS HOMEPAGE   QUICKMARK BREAKDOWN						
	START	DUE	POST	STATUS	ACTIONS	
과제 1						
PAPER	26-Jul-2018 10:24PM	02-Aug-2018 23:59PM	03-Aug-2018 00:00AM	0 / 0 submitted	View	More actions ▼ Edit settings Submit Delete assignment

- Instructor can upload single or multiple files on behalf of a student
- Submit options
  - 1) Single File Upload
  - 2) Multiple File Upload
  - 3) Cut & Paste
  - 4) Zip File Upload

② 파일 옵션 선택, 제출



NOW VIEWING: HOME > UNIST CLASS > 과제 1

Submit **Single File Upload** STEP ●○○

Author  
Non-encrypted

First name

Last name

Submission title

The file you are submitting will not be added to any repository.

What can I submit?

Choose the file you want to upload to Turnitin:

Choose from this computer

Choose from Dropbox

Choose from Google Drive

We take your privacy very seriously. We do not share your details for marketing purposes with any external companies. Your information may be shared with our third party partners ONLY so that we may offer our service.

Upload Cancel

## 4. Class – Similarity report (1)

- ① Class → Assignment → **View**
- ② Click the similarity score of each submission

- Search the submissions by author, title, paper ID
- Download the result: Grade Reports, Submission List, Original Files, etc.

UNIST Class						<a href="#">+ Add Assignment</a>
CLASS HOMEPAGE   QUICKMARK BREAKDOWN						
	START	DUE	POST	STATUS	ACTIONS	
과제 1						
PAPER	26-Jul-2018 16:24PM	27-Jul-2018 23:59PM	03-Aug-2018 00:00AM	1 / 0 submitted	<a href="#">View</a> <a href="#">More actions ▼</a>	



[Edit Assignment](#) | [GradeMark Report](#) | [Students](#) | [Libraries](#) | [Discussion](#)

NOW VIEWING: HOME > (NEW) SELF CHECK FOR STUDENT (UNDERGRADUATE & GRADUATE) > SELF CHECK-1 (NOT STORE IN THE TURNITIN REPOSITORY)

### About this page

This is your assignment inbox. To view a paper, select the paper's title. To view a Similarity Report, select the paper's Similarity Report icon in the similarity column. A ghosted icon indicates that the Similarity Report has not yet been generated.

[Submit](#)

Search the submissions

Previous [1](#) [2](#) [3](#) [4](#) [5](#) ... [9](#) Next

<input type="checkbox"/>	Author	Paper Title	Paper ID	Uploaded	Viewed	Grade	Options
<input type="checkbox"/>					🔍	✎	⋮
<input type="checkbox"/>					🔍	✎	⋮
<input type="checkbox"/>					🔍	✎ 14%	⋮
<input type="checkbox"/>					🔍	✎ 14%	⋮

[Download All](#) ▼

- [Grade Report](#)
- [Submission List](#)
- [Original Files](#)
- [Standard PDFs](#)
- [GradeMark PDFs](#)

# 4. Class – Similarity report (2)

feedback studio

Match Overview

31%

Open menu

Similarity score, matches, sources Refining the report

Download the report

Download

- Current View
- Digital Receipt
- Originally Submitted File

AI Indicator

High Resolution On

Page: 1 of 2 Word Count: 505

- **Similarity score(%)**: a percentage of the papers matches to other sources; it is not an assessment of whether the paper includes plagiarized material.
- **Download the report**: Download → Current View

Originality Check

ORIGINALITY REPORT

39% 14% 29% 5%

SIMILARITY INDEX INTERNET SOURCES PUBLICATIONS STUDENT PAPERS

PRIMARY SOURCES

1	Wei Tang, Xuesong Yin, Sujin Kang, Zhongxin Chen et al. "Lithium Silicide Surface Enrichment: A Solution to Lithium Metal Battery", Advanced Materials, 2018 Publication	21%
2	www.sciencedaily.com Internet Source	9%

## 4. Class – Grammar check (E-rater)

feedback studio UNIST Administrator Originality check\_test

**UNIST Reveals the Whole Genome Sequences of Rare Red Bat**

Their findings appeared in the July issue of the world's largest scholarly journal, PLoS ONE.

A recent study, affiliated with the Korean Genomics Industrialization and Commercialization Center (KOGIC) at UNIST has presented the first whole genome sequence and analyses of the *Myotis rufoniger*, one of the most well-known and iconic protected wild animals in South Korea, known as the Sp. den bat.

This breakthrough comes from a research, conducted by Professor Jong Bhak of Life Science at UNIST and Professor Doug-Young Ryu of Veterinary Medicine at Seoul National University in collaboration with the Korean Cultural Heritage Administration.

Recent studies have indicated that bats live longer than any other mammals of their sizes on earth. *Myotis rufoniger* is a species of vesper bat in the family Vespertilionidae. It is a rare bat species that face imminent threat of disappearance on the face of Earth. Being designated as a Korean natural monument, only 450 these bats survive in the wild in South Korea, presently. The research team expects that this study will provide a genetic foundation for the restoration and conservation of the critically endangered *M. rufoniger*.

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Bats are typically brown or black in color, but they also occur in a variety of color schemes. In the study, the research team found specific genetic variations that are likely responsible for the *M. rufoniger*'s rusty orange fur color, which distinguish it from the other bats. Moreover, they also found an elemental analysis in the tissues from the *M. rufoniger* individual analyzed also showed a very high concentration of (As) in its intestinal tissue. This suggests an evolutionary correlation that *M. rufoniger* can survive in a cave, contained a high level of As.

A genome contains all of the genetic information of a given organism, including its evolutionary origins. The demographic history analysis in the present study found that the population size of the *M. rufoniger* was dramatically decreased during the latter part of the last glacial period. It is also shown there was a consistent decline of *Myotis* bat family's

**e-rater® Results**

Missing “”	0
Missing “?”	0
Missing Apos.	0
Proper Nouns	0
Dup.	0
Compound	0
Hyph.	0
Fused	0
<b>Style</b>	<b>0</b>
Tone	0
Coord. Conjunction	0
P/V	0
Long	0
Short	0
<b>Usage</b>	<b>7</b>
Negation	0
Nonstandard	0
Confused	0
Article Error	7
Faulty Comparison	0
Wrong Article	0
Prep.	0
Wrong Form	0
<b>Spelling</b>	<b>13</b>
Sp.	13

Page: 1 of 2 Word Count: 731

- e-rater Grammar Check**

The ETS grammar and spelling feedback provides students with suggestions for improvement in the following categories: grammar, usage, mechanics, style and spelling. It generates at the same time as the similarity report.



✂ There is a 64,000 encoded character limit for ETS e-rater checking. This total includes spaces and other special characters. It does not relate to a count of number of text characters used, Papers in excess of this limit are not eligible to receive grammar checking.